



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | |
|---|---|
| 1. Name of the Institution | BABA ZORAWAR SINGH FATEH SINGH KHALSA GIRLS COLLEGE MORINDA |
| Name of the head of the Institution | Dr Pushpinder Kaur |
| Designation | Principal |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 01602630095 |
| Mobile no. | 9855620325 |
| Registered Email | gcmorinda@yahoo.in |
| Alternate Email | pushpinderkaur50@yahoo.com |
| Address | BZSFS KHALSA GIRLS COLLEGE MORINDA |
| City/Town | Morinda |
| State/UT | Punjab |
| Pincode | 140101 |

| | |
|--|--------------------------------|
| 2. Institutional Status | |
| Affiliated / Constituent | Affiliated |
| Type of Institution | Women |
| Location | Rural |
| Financial Status | Self financed and grant-in-aid |
| Name of the IQAC co-ordinator/Director | Navjot Kaur |
| Phone no/Alternate Phone no. | 01602630095 |
| Mobile no. | 9501782077 |
| Registered Email | gcmorinda@yahoo.in |
| Alternate Email | seerat2101@gmail.com |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | http://khalsacollegemorinda.org/wp-content/uploads/2020/03/AQAR-REPORT-2019-202018-19-FINAL.pdf |
|--|---|

| | |
|--|-----|
| 4. Whether Academic Calendar prepared during the year | Yes |
|--|-----|

| | |
|--|---|
| if yes,whether it is uploaded in the institutional website: Weblink : | http://khalsacollegemorinda.org/wp-content/uploads/2019/12/calendar.pdf |
|--|---|

5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|-------|-------|------|----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 1 | B | 2.07 | 2016 | 17-Mar-2016 | 16-Mar-2021 |

| | |
|---|-------------|
| 6. Date of Establishment of IQAC | 16-Jul-2016 |
|---|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| | | |

| | | |
|--|------------------|-----|
| TEEJ FESTIVAL/TALENT HUNT | 14-Aug-2019 1 | 200 |
| SEVENTEENTH CONSTITUTION DAY | 26-Nov-2019 1 | 300 |
| HINDI DIVAS | 14-Sep-2019 1 | 30 |
| LECTURE ON POLICIES OF BANK ORGANISED BY FEEDRAL BANK MORINDA | 17-Aug-2019 1 | 20 |
| QUIZ AND POSTER MAKING COMPETITION BY COMPUTER DEPARTMENT ON VIGILENCE AWARENESS PROGRAMME | 16-Oct-2019 1 | 250 |
| 550TH BIRTH ANIVERSARY OF SHRI GURU NANAK DEV JI | 12-Feb-2020 1 | 500 |
| ANNUAL SPORTS DAY | 22-Feb-2020 2 | 450 |
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! | | | | |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. More number of extension activities are added.

2. Tree plantation is done

3. College participated in youth festival and got positions.

4. More number of community activities initiated.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achievements/Outcomes |
|--|---|
| Raising the level of academics | Good academic results. |
| Strengthening co-curricular activities | The college participated in zonal youth festival and sports activities and got positions |
| Tree plantation | Tree plantation was launched by the NSS. |
| To conduct more extension activities | More extension activities conducted by the NSS, Red Ribbon and youth club of the college. |
| To increase the number of admissions | Admission committee was formed and door to door canvassing was done. The number of students increased in the session 2019-20. |
| To provide books through Book Bank | Library services were upgraded. The poor students were provided books through book bank. |
| Swachh Bharat Abhiyan | Under Swachh Bharat Abhiyan camps on cleanliness, NSS was organized under the leadership of NSS. Almost all the students participated in this campaign. |

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

16-Mar-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum planning and implementation, institution follows the curriculum designed by Punjabi university Patiala. At the Beginning of every year college checked out the academic calendar. The Incharge teachers get the time table schedule for each subject for teaching. All the faculty members are constructed to complete the syllabus within stipulated time. If any reason any faculty member fails to finish. There syllabus within stipulated time. They are asked to conduct the extra classes for the same .They are extra classes for the same. They are asked to take classes test, assignments, group discussions, Seminars for the effective teaching. MST and classes test are conducted before the final examinations.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|-----------------|-----------------------|----------|--|-------------------|
| No Data Entered/Not Applicable !!! | | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |
| <i>No file uploaded.</i> | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| Certificate | Diploma Course |
|---|----------------|
| No Data Entered/Not Applicable !!! | |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | |
| <i>No file uploaded.</i> | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field |
|-------------------------|--------------------------|------------------------------------|
|-------------------------|--------------------------|------------------------------------|

Projects / Internships

No Data Entered/Not Applicable !!!

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | No |
| Parents | No |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The feedback is obtained from the students, Alumni and parents from time to time. It is discussed with the management and action is taken accordingly. Suggestions boxes are places to gets suggestions from the students. Alumni meeting are conducted to get suggestions from the parents. Feedback is conveyed by the teachers to the principals for the necessary action required.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| MSc | Information Technology | 30 | 18 | 18 |
| PG Diploma | fashion desingning | 30 | 7 | 7 |
| PGDCA | computer's | 35 | 11 | 11 |
| BCA | computers | 150 | 92 | 92 |
| BCom | commerce | 180 | 85 | 85 |
| BBA | Management | 150 | 25 | 25 |
| BA | Arts | 600 | 367 | 367 |

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 569 | 36 | 30 | Nil | 8 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|---|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, The college has students mentor in the form of tutorial classes conducted once a week. The teachers are allotted with the students they are responsible for their physiological wellness if they have any problem discuss it with their teacher(mentor) .They also encourage them to participate in the college activities.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 605 | 30 | 1 : 20 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 9 | 8 | 1 | Null | 2 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|-------------|--|
| No Data Entered/Not Applicable !!! | | | |
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| MSc | MSc | Semester | 02/05/2019 | 23/12/2019 |
| PG Diploma | PG Diploma | year | 02/05/2019 | 02/09/2019 |
| PGDCA | PGDCA | Semester | 02/05/2019 | 02/09/2019 |
| BBA | BBA | Semester | 02/05/2019 | 08/07/2019 |
| BCA | BCA | Semester | 02/05/2019 | 11/07/2019 |
| BCom | BCom | Semester | 02/05/2019 | 08/07/2019 |
| BA | BA | Semester | 02/05/2019 | 30/09/2019 |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

NIL

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution follow the university calendar, the commencement of the new session. All the admission schedule, summer winter break, date of exam is given in this calendar. College also prepared academic calendar which has dates of internal examination, sports Day, OSA and other activities to be organised in the new session.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|-------------------|----------------|--------------------------|---|---|-----------------|
| MSc (IT) | MSc | Nill | 3 | 3 | 100 |
| Fashion Designing | PG Diploma | Nill | 7 | 7 | 100 |
| PGDCA | PGDCA | Nill | 17 | 17 | 100 |
| BBA | BBA | Nill | 5 | 5 | 100 |
| BCA | BCA | Nill | 16 | 16 | 100 |
| BCOM | BCom | Nill | 26 | 26 | 100 |
| BA | BA | Nill | 70 | 70 | 100 |

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! | | | | |
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
|---------------------------|-------------------|------|

No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|------------------------------------|----------|---------------|
| No Data Entered/Not Applicable !!! | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------------------|-------------------------|
| No Data Entered/Not Applicable !!! | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|--------------------|-----------------------|--------------------------------|
| International | Punjabi | 2 | Null |
| International | Physical Education | 1 | Null |
| International | English | 1 | Null |
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------|-----------------------|
| Punjabi | 4 |
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|------------------------------------|----------------|------------------|---------------------|----------------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations | Institutional affiliation as |
|--------------------|----------------|------------------|---------------------|---------|---------------------|------------------------------|
|--------------------|----------------|------------------|---------------------|---------|---------------------|------------------------------|

| | | | | | | |
|---|--|--|--|--|-------------------------|------------------------------|
| | | | | | excluding self citation | mentioned in the publication |
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Presented papers | 3 | Nil | Nil | Nil |
| Presented papers | Nil | 2 | Nil | Nil |
| Attended/Seminars/Workshops | Nil | 2 | Nil | Nil |

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------------------------|--|--|--|
| on Day camp | NSS | 3 | 100 |
| Gandhi jayanti | NSS | 6 | 100 |
| 50th anniversary of NSS | NSS | 20 | 300 |
| Lecture on curbing anemia | NSS | 5 | 100 |
| Fit India Movement | NSS | 26 | 300 |
| Independence Day | NSS | 23 | 250 |
| Cleanliness Week | NSS | 5 | 200 |
| Tree Plantation Campaign | NSS | 5 | 250 |
| International Day against Drug Abuse | NSS, Youth services club, buddy program | 10 | 100 |
| Yoga Divas | NSS and Red Ribbon Club | 25 | 150 |

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|-------------------|-----------------|------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--|---|--------------------------------|--|--|
| Buddy Programme | Buddy Group | DAPO Training Session | 3 | 100 |
| Blood Donation | Red Ribbon Club | Blood Donation | 7 | 10 |
| National Youth Day | Red Ribbon Club | National Youth Day | 5 | 30 |
| World Aids Day | Red Ribbon Club | World Aids Day | 6 | 25 |
| Training Camp | Youth Club | Youth leadership training camp | 1 | 7 |
| Visit to science city | Environment Club | Visit to science city | 4 | 150 |
| Guru Nanak Multiversity and Educate Punjab Project | Guru Gobind Singh Study Circle | Gurmat Mukabla | 2 | 50 |
| Moral Education Exam | Guru Gobind Singh Study Circle | Moral Education Exam | 2 | 40 |
| Virsa Camp | Guru Gobind Singh Study Circle | Virsa Camp | 2 | 25 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|----------------------|---|---------------|-------------|-------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--------------|--------------------|--------------------|---|
|--------------|--------------------|--------------------|---|

No Data Entered/Not Applicable !!!

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 808000 | 1000000 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--|-------------------------|
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Class rooms | Existing |
| Campus Area | Existing |

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| SOUL | Partially | 2.0 | 2018 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|-----------------------|----------|---------|-------------|-------|-------|---------|
| | | | | | | |
| Text Books | 894 | 780459 | 63 | 25290 | 957 | 805749 |
| Reference Books | 495 | 336935 | 10 | 6314 | 505 | 343249 |
| Journals | 5 | 11900 | 6 | 5840 | 11 | 17740 |
| CD & Video | 95 | Nil | 10 | Nil | 105 | Nil |
| Library Automation | 17000 | 1706872 | 1949 | 16000 | 18949 | 1722872 |
| Weeding (hard & soft) | 120 | 4707 | Nil | Nil | 120 | 4707 |
| Others (specify) | 2563 | 546486 | 68 | 27388 | 2631 | 573874 |

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 104 | 4 | 2 | 0 | 0 | 2 | 4 | 0 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 104 | 4 | 2 | 0 | 0 | 2 | 4 | 0 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 90 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| No Data Entered/Not Applicable !!! | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 150000 | 170000 | 200000 | 157000 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

| |
|---|
| This College has purchasing committee, Compromising of six members. Before purchasing of any item estimated expenditure is placed before the purchasing committee and purchases are made accordingly. |
|---|

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | Fee concession scheme | 17 | Nil |
| Financial Support from Other Sources | | | |

| | | | |
|---------------------------|--|-----|---|
| a) National | Post Matric Scholarship for SC/BC Students, Post Matric Scholarship Scheme Minorities CS | 375 | 0 |
| b) International | Nil | Nil | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---|--------------------|--|--|--|---------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|--------------------------------|---|
| No Data Entered/Not Applicable !!! | | |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|----------------------------------|-------------------------------|
| 2019 | 7 | BCA | Computers | BZSFS KHALSA GIRLS COLLEGE | Msc (IT) |
| 2019 | 4 | B.COM | Commerce | Sachdeva | M.COM |

| | | | | | |
|---------------------------|----|----|------|----------------------------------|--------|
| | | | | College Gharuan | |
| 2019 | 4 | BA | Arts | BZSFS KHALSA GIRLS COLLEGE | PGDD&T |
| 2019 | 11 | BA | Arts | BZSFS KHALSA GIRLS COLLEGE | PGDCA |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| No Data Entered/Not Applicable !!! | |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---------------|------------------------|
| Sports Day and Annual Function | Institutional | 400 |
| Maat Bhasha Divas | Institutional | 180 |
| Lohri Celebration | Institutional | 450 |
| Participation in Nagar Kirtan | Local | 300 |
| Teachers Day | Institutional | 450 |
| Birthday of Sahibzada Zorawar Singh and Fateh Singh | Institutional | 450 |
| Talent Hunt and Teej Festival | Institutional | 250 |
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2019 | Brownz Medal | International | 5 | Nil | 761 | Anju |
| 2019 | Brownz Medal | International | 5 | Nil | 529 | Amandeep |
| 2019 | Brownz Medal | International | 5 | Nil | 762 | Manisha |
| 2019 | Brownz Medal | National | 4 | Nil | 762 | Manisha |
| 2019 | rownz Medal | National | 4 | Nil | 530 | Jamuna Bhoi |

| | | | | | | |
|---------------------------|-------------|----------|---|-----|-----|-------|
| 2019 | rownz Medal | National | 4 | Nil | 531 | Rakhi |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council of the college works for the benefit of the students. A faculty member with a final year students leads the council. The Students are encourage to be the part of decision making process. This is achieved by forming a student council by taking class representative of the each class. The Participation of the students in organizing college activities is praise worthy.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College has Mechanism for delegating authority towards decentralized governance syatem. Faculty members are the members of various committees to conduct the programmes to show case their attributes. They are encourage to develop leadership skills by being incharge of various academic co curricularactivities. They are given authority to conduct industrial tours. At student level they are empower to play active role to conduct different activities of college like Talent Hunt, Teachers Day, and Farewell Party.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--------------------------------------|---|
| Admission of Students | Admission committee is fomed to monitor process of every course. The college follows the rules and regulations laid down by Punjab govt and Punjabi university Patiala. |
| Industry Interaction / Collaboration | The students of professional courses have industrial training. Industrail to adhere to in daily life. maintenance of |

| | |
|--|---|
| | grievance redressal cell and anti ragging committee. The students are professional courses have industrial training .Industrial visit also conducted. |
| Human Resource Management | Motivating and facilitating the faculty members to participate in refresher and orientation courses. The organization of workshop on different safety measures to adhere to in daily life .Maintenance of grievance redressal cell and anti-ragging committee. |
| Library, ICT and Physical Infrastructure / Instrumentation | The College Library has 18955 Books 11 journals. The institution has 4 computer labs .The other amenities such as canteen, Medical Room, Hostel, Indoor Game, Common Room, Seminar Hall are available |
| Research and Development | The extension lectures seminars are organized .All the faculty members are encourage for research publications .They are motivated to organized various seminars and workshops .The publication of research work of the faculty members exhibited in the college library. |
| Examination and Evaluation | Two mid term examination of conducted. Assignments and seminars are part of internal evaluation. Regular tutorial classes are conducted. The continuous evaluation of the student is carried out through regular class test. |
| Teaching and Learning | Access to the internet facility to inculcate online learning, Internships, learning through field work industrial visits. Enhancing of learning skills of the students through participation in different seminars. The progression of the student is continuously monitored. |
| Curriculum Development | Inclusion of field work Industrial visit and educational excursion. Complementing traditional written examination work with project work, seminar, presentation based evaluation. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|---|---------|
| No Data Entered/Not Applicable !!! | |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|-----------------|---|---|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|-----------|---------|--|--|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|------------------------------------|------------|------------|----------|
| One Day capacity Building Workshop for NAAC Accreditation of Colleges. | 2 | 30/09/2019 | 30/09/2019 | 1 |
| Jallianwala Bagh | 2 | 28/02/2020 | 28/02/2020 | 1 |
| Nil | 3 | 23/01/2020 | 24/01/2020 | 2 |
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| No Data Entered/Not Applicable !!! | | | |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|--------------|----------|
| No Data Entered/Not Applicable !!! | | |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The amounts of the college are audited regularly as per govt rules. The audit report is also viewed by management last audit was done on 10 nov 2020 as on date there was no adverse marks on the accounts of Institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|--------|
| 209840 |
|--------|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Null | No | Null |
| Administrative | No | Null | Yes | By the audit department |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

They support all day to day activities of the college PTA is involved which looks after the needs of the students helps to maintain discipline of the college and support different activities.

6.5.3 – Development programmes for support staff (at least three)

They are encourage to participate in different academic research and research activities.They participate in different training programmes conducted in the college.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

New books are added in the library.Permanent staff is recruited.Teachers are encourage do more research work.

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | Yes |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2019 | TEEJ FESTIVAL/TALENT HUNT | 24/08/2019 | 24/08/2019 | 24/08/2019 | 200 |
| 2019 | LECTURE ON POLICIES OF BANK ORGANISED BY FEEDRAL BANK MORINDA | 17/08/2019 | 17/08/2019 | 17/08/2019 | 20 |

| | | | | | |
|---------------------------|--|------------|------------|------------|-----|
| 2019 | HINDI DIVAS | 14/09/2019 | 14/09/2019 | 14/09/2019 | 30 |
| 2019 | QUIZ AND POSTER MAKING COMPETITION BY COMPUTER DEPARTMENT ON VIGILENCE AWARENESS PROGRAMME | 16/10/2019 | 16/10/2019 | 16/10/2019 | 250 |
| 2019 | SEVENTEENTH CONSTITUTION DAY | 16/11/2019 | 16/11/2019 | 16/11/2019 | 300 |
| 2020 | 550TH BIRTH ANIVERSARY OF SHRI GURU NANAK DEV JI | 12/02/2020 | 12/02/2020 | 12/02/2020 | 500 |
| 2020 | ANNUAL SPORTS DAY | 22/02/2020 | 22/02/2020 | 22/02/2020 | 450 |
| View File | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|-------------|-----------|------------------------|------|
| | | | Female | Male |
| No Data Entered/Not Applicable !!! | | | | |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| No Data Entered/Not Applicable !!! |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|--------|-------------------------|
| No Data Entered/Not Applicable !!! | | |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| No Data Entered/Not Applicable !!! | | | | | | | |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---------------------|--------------------------|
| No Data Entered/Not Applicable !!! | | |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

| |
|---|
| No Data Entered/Not Applicable !!! |
|---|

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

| |
|---|
| No Data Entered/Not Applicable !!! |
|---|

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

| |
|----------------------------|
| No data entered !!! |
|----------------------------|

8.Future Plans of Actions for Next Academic Year

1. To increase strength of students. 2.To motivate the faculty to make more use of ICT. 3.To organise extension lectures. 4.To make OSA more strong 5.Faculty would be encourage to do more Publications